

**APPLICATION FOR WATER SERVICE**

**GENERAL INFORMATION** (Type or print clearly in ink)

Applicant's Name: <b>(Responsible party for contract execution and funding)</b>		
Mailing Address:		
City:	State:	Zip Code:
Telephone No:	Email Address:	
Contact Name (if different from Applicant):		
Telephone No:	Email Address:	
Project Name:		
Service Address or Location:		
City:	State:	Zip Code:
What is being constructed at this location:		
Desired Completion Date for Work:		

**WATER SERVICE** (Select as appropriate)

Classification <sup>1</sup>	Service Size <small>(Available Size: 1",2",4",6",8",10",12")</small>	Water Demand <small>(Gallons Per Minute)</small>	Quantity
<input type="checkbox"/> Domestic		gpm	
<input type="checkbox"/> Commercial		gpm	
<input type="checkbox"/> Industrial		gpm	
<input type="checkbox"/> Irrigation (Landscaping)		gpm	
<input type="checkbox"/> Reuse Existing Services (if any)			
<input type="checkbox"/> Abandon Existing Service (if any)			

**FIRE PROTECTION** (Select as appropriate. See Applicant's Checklist Item No. 3. Fire Protection for requirements)

<b>Public</b>	
<input type="checkbox"/> Public Fire Hydrant	Quantity _____
Fire Flow Required _____ gpm @ 20 psi for a duration of _____ hours	
<b>Private</b> (Fire service size required)	
<input type="checkbox"/> Private On Site Fire Service	Comments _____ _____ _____
Fire Service Size _____	
Quantity _____	

**PLAN PREPARATION**

When a new project consists of only the construction of new: fire, irrigation, or domestic services greater than 2", **GSWC will design and manage the construction** of the proposed offsite water improvements.

GSWC **may allow** the applicant to utilize their own civil engineering consultant to prepare the water improvement plans for projects that require main extensions such as a new subdivision.

<sup>1</sup>Provide house number to each unit, store, or building if 2 or more services – Prepare Service Survey Report

**BIDDING PROCESS**

**THREE COMPETITIVE BIDS ARE REQUIRED.** Class A or C-34 License classification required for qualification with Golden State Water Company:

GSWC solicits project bids and manages project for Applicant using GSWC-qualified contractors.

Upon approved written request, Golden State Water Company (GSWC) may allow the Applicant to use their contractor to Install & Convey (I&C) the requested facilities. Applicant must submit the request for I&C with their Contractor's contact information. The I&C contractor is responsible for obtaining **all** applicable construction permits and must be an approved contractor by GSWC's Procurement Department.

**NON-REFUNDABLE APPLICATION DEPOSIT <sup>2</sup>**

A non-refundable deposit of **\$2,500** applies for application review and plan checking.

Project Type	Description
Type 1	All Services 2" or less on existing water mains - Contact Local GSWC CSA
Type 2 <sup>3</sup>	Fire Hydrant, Fire or Domestic Service Larger than 2" on existing water mains
Type 3a <sup>4</sup>	Main Extension – 100' or less to Serve Individuals per CPUC Rule No.15
Type 3b <sup>4</sup>	Main Extension – To Serve Subdivisions, Tracts, Housing Projects, Individual Development, Commercial Buildings, or Shopping Centers per CPUC Rule No.15
Type 4 <sup>4</sup>	Water Supply Assessment or Tariff Map Extension Required

**APPLICANT'S CHECKLIST**

The following items **are required** with your submittal in order for GSWC to process your request for service. All boxes must be completed or marked N/A. Incomplete submittals will be rejected by GSWC.

Examples of required submittal documents are available at [www.gswater.com/about-gswc/contractor](http://www.gswater.com/about-gswc/contractor)

1. Complete GSWC's Application for Water Service.
2. Anticipated Size and Demand of Water Service (Requested on Application and shown on Site/Plot Plan):
 

<input type="checkbox"/> Domestic <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Irrigation (Landscaping)	<input type="checkbox"/> Abandon Existing Services (if any) <input type="checkbox"/> Reuse Existing Services (if any) <input type="checkbox"/> Service Survey Report (if 2 or more services) Please visit <a href="http://www.gswater.com/about-gswc/contractor">www.gswater.com/about-gswc/contractor</a> for Service Survey Report
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3. Fire Protection (approved by Fire Department/Agency):
  - Fire Flow Availability Form (pdf copy)  
Signed by GSWC with a current date: valid for 1 year.
  - Public Fire Hydrant:
    - Approved Written Fire Flow Requirements for Public Hydrant (pdf copy)
    - Stamped Plans of Required Public Fire Hydrant Location (pdf copy)
  - Private On Site Fire Service:
    - Anticipated Size (requested on Application and shown on Site /Plot Plan)
    - Approved Written Fire Flow Requirements for Private On-site Fire Hydrant(s) (pdf copy)
    - Stamped plans of Private On-site Fire Hydrants and/or Fire Sprinkler System (pdf copy)
4. Location Map:
  - Tract Map, Parcel Map, or Assessor's Parcel Map showing subject property and cross street

<sup>1</sup>Provide house number to each unit, store, or building if 2 or more services – Prepare Service Survey Report

**APPLICANT'S CHECKLIST**

5. Plans (with written Permitting Agency's conditions of approval):
- Site/Plot Plan (mark approximate location of fire hydrant, fire, domestic, and/or irrigation service) on GSWC's CAD Standard drawing format, including utilities in public right-of-way.
  - Provide copy of all plans in electronic format (AUTOCAD and pdf)  
Please visit [www.gswater.com/about-gswc/contractor](http://www.gswater.com/about-gswc/contractor) for detailed CAD requirements.
- Improvement plans for new development including Subdivisions, Tracts, Housing Projects, Individual Development, Commercial Buildings, or Shopping Centers (provide additional items):
- Sanitary Sewer Design
  - Grading Plans
  - Storm Drain Plans
  - Landscaping Plans
- Note: Permitting Agency's approved plans will be required prior to finalization of water plans.
6. Non-Refundable Application Deposit Check made payable to "GSWC".
7. Supplemental Water – Santa Maria Customer Service area only  
Contact Operations Engineer at (805) 349-7407 in the Santa Maria CSA Office

The **Applicant's** signature acknowledges to have read the *New Business Narrative*, completed application, and that **financial responsibility of fees and for services rendered** will be paid by, or excess deposit refunded to, the applicant.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

**Submit completed application and required submittal documents electronically on a USB flash drive to the New Business Department address. Use same naming convention as listed on the Applicant's Checklist for all required items.**

**INCOMPLETE APPLICATIONS WILL BE REJECTED AND RETURNED TO THE APPLICANT**

**CROSS-CONNECTION CONTROL CHECKLIST FOR NEW WATER SERVICE**

Applicant's Name:		
Mailing Address:		
City:	State:	Zip Code:
Telephone No:	Email Address:	
Contact Name (if different from Applicant):		
Telephone No:	Email Address:	

<b>Water Use Survey:</b>				Height or No. Stories
Type of Facility:	Residential	Commercial	Industrial	Multi-Story Building
What type of business will be at this location?				
<small>(If the kind of business has not yet been determined, a review for appropriate backflow protection will be required prior to the activation of the service, upon determination of the business activities.)</small>				

**For Domestic and/or Dedicated Irrigation Services, is there or will there be:**

Yes	No	
		any equipment that uses water for cooling, heating, or recirculation (i.e. cooling tower or steam boiler?)
		any aspirators on site?
		any chemicals used or stored on site?
		any water wells or booster pumps on site?
		reclaimed/recycled water on site?
		any water storage tanks or reservoirs on site?
		a pool, spa, decorative pond or fountain?
		facilities for pumping, injecting or spreading fertilizers, pesticides or other substances?
		sewage lift stations or gray water systems?

Notes or comments: \_\_\_\_\_  
 \_\_\_\_\_

**For All Fire Services, will:**

Yes	No	
		the fire system be looped with water supplied by two or more fire services that are inter-connected?
		the fire system contain any chemicals, such as antifreeze or rust inhibitors?
		the facility have hydrants on site, stand pipes or pumper connections?
		there be any pump onsite for the fire system?
		the fire system also be supplied by an auxiliary source of water (i.e. pond, reservoir, storage tank)?
		the fire system be dual use (domestic and fire)?

**Residential Dual Use Service (Domestic and Fire Sprinklers):**

Yes	No	
		Will the fire service be a flow-through system (connected at the end of the system to a point of use such as a toilet, dishwasher or other fixture to prevent water from becoming stagnant)?
		If the fire system is a closed system (not flow-through), will the fire system be construction of material certified to NSF/NASl standard 61 (marked NSF-61 or NSF-pw)? If yes, what will the primary material be?

Notes or comments: \_\_\_\_\_  
 \_\_\_\_\_

Note: Answering YES to either of the Dual-Use questions above may trigger an exemption to the requirements for backflow protection for residential dual use applications. For details or questions regarding the Cross-Connection Control Checklist for New Water Service, please contact the Water Quality Department at [waterquality@gswater.com](mailto:waterquality@gswater.com).

**All required backflow assemblies will be installed within 5 feet of the point of connection per GSWC's standards. Any deviation from this requires approval from GSWC's Water Quality Department.**

**CONTACT INFORMATION**

<p><b>Mr. Robert N. Hanford, P.E.</b> Engineering Planning and New Business Manager RHanford@gswater.com</p>	<p><b>Ms. Heather Cole x 348</b> New Business Contract Administrator Heather.Cole@gswater.com</p>	<p><b>Ms. Julia Rivas x 349</b> New Business Contract Administrator JRivas@gswater.com</p>
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For all questions, please call or contact one of the following:

**Ms. Heather Cole**

Service Areas:

Coastal District: Cypress Ridge, Los Osos, Edna Valley, Santa Maria, Lake Marie, Nipomo, Orcutt, Sisquoc, Tanglewood, and Simi Valley.

Northern District: Arden Cordova, Arden Manor, Gold River, Rancho Cordova, Sacramento, Bay Point, and Clearlake.

Foothill District: Claremont, Montclair, Pomona, Upland, San Dimas, Charter Oaks, Covina, Glendora, La Verne, Walnut, Arcadia, El Monte, Irwindale, Monrovia, Monterey Park, Rosemead, San Gabriel, and Temple City.

Mtn./Desert District: Barstow, Calipatria, Niland, Morongo Valley, Apple Valley, Lucerne Valley, and Wrightwood.

**Ms. Julia Rivas**

Service Areas:

Central District: Artesia, Cerritos, Downey, Hawaiian Gardens, La Mirada, Lakewood, Long Beach, Norwalk, Whittier, Bell, Bell Gardens, Cudahy, Hollydale, Huntington Park, Paramount, Santa Fe Springs, South Gate, Willowbrook, and Culver City.

Southwest District: Athens, Carson, Compton, Del Aire, El Camino Village, El Segundo, Gardena, Gardena Heights, Hawthorne, Inglewood, Lawndale, Lennox, Redondo Beach, and Torrance.

Orange County District: Buena Park, Cypress, Garden Grove, La Palma, Los Alamitos, Rossmoor, Seal Beach, Stanton, Cowan Heights, Lemon Heights, Orange, Placentia, Santa Ana, and Yorba Linda.