

APPLICATION FOR WATER SERVICE

GENERAL INFORMATION (Type or print clearly in ink)

Applicant's Name: (Responsible party for contract execution and funding)		
Mailing Address:		
City:	State:	Zip Code:
Telephone No:	Email Address:	
Contact Name (if different from Applicant):		
Telephone No:	Email Address:	
Project Name:		
Service Address or Location:		
City:	State:	Zip Code:
What is being constructed at this location:		

WATER SERVICE (Select as appropriate)

Classification ¹	Service Size <small>(Available New Size: 1",2",4",6",8",10",12")</small>	Water Demand <small>(Gallons Per Minute)</small>	Quantity
<input type="checkbox"/> Domestic		gpm	
<input type="checkbox"/> Commercial		gpm	
<input type="checkbox"/> Industrial		gpm	
<input type="checkbox"/> Irrigation (Landscaping)		gpm	
<input type="checkbox"/> Reuse Existing Services (if any)			
<input type="checkbox"/> Abandon Existing Service (if any)			

FIRE PROTECTION (Select as appropriate. See Applicant's Checklist Item No. 3. Fire Protection for requirements)

Public	
Fire Flow Required _____ gpm @ 20 psi for a duration of _____ hours	
Private (Fire service size required) <input type="checkbox"/> Private On-Site Fire Service Fire Service Size _____ Quantity _____	Public <input type="checkbox"/> Public Fire Hydrant Quantity _____

COMMENTS

¹Provide house number to each unit, store, or building if 2 or more services – Prepare Service Survey Report

PLAN PREPARATION

When a new project consists of only the construction of new: fire, irrigation, or domestic services greater than 2", **GSWC will design and manage the construction** of the proposed offsite water improvements.

GSWC **may allow** the applicant to utilize their own civil engineering consultant to prepare the water improvement plans for projects that require main extensions such as a new subdivision.

BIDDING PROCESS

THREE COMPETITIVE BIDS ARE REQUIRED. Class A or C-34 License classification required for qualification with Golden State Water Company:

GSWC solicits project bids and manages project for Applicant using GSWC-qualified contractors.

Upon approved written request, Golden State Water Company (GSWC) may allow the Applicant to use their contractor to Install & Convey (I&C) the requested facilities. Applicant must submit the request for I&C with their Contractor's contact information. The I&C contractor is responsible for obtaining **all** applicable construction permits and must be an approved contractor by GSWC's Procurement Department.

NON-REFUNDABLE APPLICATION DEPOSIT

A non-refundable deposit of **\$2,500** applies for application review and plan checking.

Project Type	Description
Type 1	All Services 2" or less on existing water mains - Contact GSWC Customer Service 800-999-4033
Type 2	Fire Hydrant, Fire or Domestic Service Larger than 2" on existing water mains
Type 3	Main Extension – To Serve Subdivisions, Tracts, Housing Projects, Individual Development, Commercial Buildings, or Shopping Centers per CPUC Rule No.15
Type 4	Water Supply Assessment or Tariff Map Extension Required

APPLICANT'S CHECKLIST

The following items **are required** with your submittal in order for GSWC to process your request for service. Incomplete submittals will be rejected by GSWC.

Examples of required submittal documents are available at www.gswater.com/about-gswc/contractor

1. Complete GSWC's Application for Water Service with Anticipated Size and Demand of Water Service (Requested on Application and shown on Utility/Civil/Site Plan):
 - Domestic
 - Commercial
 - Industrial
 - Irrigation (Landscaping)
 - Abandon Existing Services (if any)
 - Reuse Existing Services (if any)
 - Agency assigned address list for two (2) or more services
2. Fire Protection (approved by Fire Department/Agency):
 - Approved Fire Flow Requirement for Public Hydrant (pdf copy)

Public Fire Hydrant:

 - Approved Written Fire Flow Requirements for Public Hydrant (pdf copy)
 - Stamped Plans of Required Public Fire Hydrant Location (pdf copy)

Private On-Site Fire Service:

 - Anticipated Size (requested on Application and shown on Utility/Civil/Site Plan)
 - Approved Written Fire Flow Requirements for Private On-site Fire Hydrant(s) (pdf copy)
 - Stamped plans of Private On-site Fire Hydrants and/or Fire Sprinkler System (pdf copy)
3. Location Map:
 - Tract Map, Parcel Map, or Assessor's Parcel Map showing subject property and cross street

APPLICANT'S CHECKLIST

5. 4. Plans (with written Permitting Agency's conditions of approval):

- Utility/Civil/Site Plan (mark approximate location of the new and existing fire hydrant, fire, domestic, and/or irrigation service) on GSWC's CAD Standard drawing format, including utilities in public right-of-way.
- Provide copy of all plans in electronic format (AUTOCAD and pdf)
Please visit www.gswater.com/about-gswc/contractor for detailed CAD requirements.

Improvement plans for new development including Subdivisions, Tracts, Housing Projects, Individual Development, Commercial Buildings, or Shopping Centers (provide additional items):

- Sanitary Sewer
- Design Grading Plans
- Storm Drain Plans
- Landscaping Plans

Note: Permitting Agency's approved plans will be required prior to finalization of water plans.

6. 5. Non-Refundable Application Deposit Check made payable to "GSWC".

7. 6. Supplemental Water – Santa Maria Customer Service area only, Contact Operations Engineer at (805) 349-7407

The **Applicant's** signature acknowledges to have read the *New Business Narrative*, completed application, and that **financial responsibility of fees and for services rendered** will be paid by, or excess deposit refunded will be first applied to any outstanding balances owed by the applicant before any remaining amount is refunded to the applicant.

Print Name: _____ Date: _____

Signature of Applicant: _____

Submit completed application and required submittal documents electronically to the New Business Contract Administrator's email address. Use same naming convention as listed on the Applicant's Checklist for all required items.

INCOMPLETE APPLICATIONS WILL BE REJECTED AND RETURNED TO THE APPLICANT

CROSS-CONNECTION CONTROL CHECKLIST FOR NEW WATER SERVICE

Applicant Name:		
Mailing Address:		
City:	State:	Zip Code:

Service Address or Location:		
City:	State:	Zip Code:

Name of person completing form (if different from applicant):	
Telephone No:	Email Address:

Type of Facility:	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	Height or No. of Stories
What type of business will be at this location?				
If the business type is not specified (or not known), GSWC will require a backflow to be installed at the domestic water meter(s).				

Yes	No	For Domestic and/or Dedicated Irrigation Services, is there or will there be:
<input type="checkbox"/>	<input type="checkbox"/>	any equipment that uses water for cooling, heating, or re-circulation? (i.e. cooling tower or steam boiler)
<input type="checkbox"/>	<input type="checkbox"/>	any chemicals that will be mixed with water? (i.e. fertilizer, pesticides, syrup concentrates, CO2 gas, detergents, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	access to any alternate water sources? (i.e. well, lake, recycled water, gray water, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	booster pumps on site?
<input type="checkbox"/>	<input type="checkbox"/>	any water storage tanks or reservoirs on site?
<input type="checkbox"/>	<input type="checkbox"/>	a pool, spa, decorative pond or fountain?
<input type="checkbox"/>	<input type="checkbox"/>	sewage lift stations?
<input type="checkbox"/>	<input type="checkbox"/>	any commercial food & beverage equipment connected to a water line? (i.e. dishwasher, ice-machine, fountain drink or coffee equipment, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	any medical, dental, or lab equipment connected to a water line? (i.e. dental chairs, aspirators, sterilizers, lab sinks, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	any other water-using equipment or process that makes use of water not mentioned above? (if yes, please describe it in the notes or comments section)
<input type="checkbox"/>	<input type="checkbox"/>	a fire system being supplied by the domestic water service?
Notes or comments:		

Yes	No	For All Fire Services, will:
<input type="checkbox"/>	<input type="checkbox"/>	will the fire system contain any chemicals, such as antifreeze or rust inhibitors?
<input type="checkbox"/>	<input type="checkbox"/>	will the fire system be supplemented by an auxiliary source of water (i.e. pond, reservoir, storage tank)?
Notes or comments:		

Yes	No	Residential Dual Use Service (water service that supplies both domestic plumbing and fire sprinkler system):
<input type="checkbox"/>	<input type="checkbox"/>	the fire protection system's piping be looped within the structure and be connected to one or more routinely used fixtures (such as a toilet) to prevent stagnant water?
<input type="checkbox"/>	<input type="checkbox"/>	the fire system be construction of material certified to NSF/NASI standard 61 (marked NSF-61 or NSF-pw)?
Notes or comments:		

Any required backflow assemblies will need to be installed within 5 feet of the point of connection per GSWC's standards. Backflows may not be installed inside building structures unless authorized by GSWC. Any deviation from this requires approval from GSWC's Water Quality Department send email requests to backflowtest@gswater.com.

Hose Bib Protection Requirement: California Plumbing Code requires that all hose bibs be protected with a hose bib vacuum breaker. This requirement applies regardless of whether additional backflow protection is required at the water service.

CONTACT INFORMATION

<p>Alison Sweet, P.E. x 214 Engineering Design and New Business Manager alison.sweet@gswater.com</p>	<p>Ms. Tarsha Spearman x 348 New Business Contract Administrator tarsha.spearman@gswater.com</p>	<p>Ms. Julia Rivas x 349 New Business Contract Administrator jrivas@gswater.com</p>
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For all questions, please call or contact one of the following:

Ms. Tarsha Spearman

Service Areas:

Mtn. /Desert District: Barstow, Calipatria, Niland, Morongo Valley, Apple Valley, Lucerne Valley, and Wrightwood.

Northern District: Arden Cordova, Arden Manor, Gold River, Rancho Cordova, Sacramento, Bay Point, and Clearlake.

Orange County District: Buena Park, Cypress, Garden Grove, La Palma, Los Alamitos, Rossmoor, Seal Beach, Stanton, Cowan Heights, Lemon Heights, Orange, Placentia, Santa Ana, and Yorba Linda.

Southwest District: Athens, Carson, Compton, Del Aire, El Camino Village, El Segundo, Gardena, Gardena Heights, Hawthorne, Inglewood, Lawndale, Lennox, Redondo Beach, and Torrance.

Ms. Julia Rivas

Service Areas:

Central District: Artesia, Cerritos, Downey, Hawaiian Gardens, La Mirada, Lakewood, Long Beach, Norwalk, Whittier, Bell, Bell Gardens, Cudahy, Hollydale, Huntington Park, Paramount, Santa Fe Springs, South Gate, Willowbrook, and Culver City.

Coastal District: Cypress Ridge, Los Osos, Edna Valley, Santa Maria, Lake Marie, Nipomo, Orcutt, Sisquoc, Tanglewood, and Simi Valley.

Foothill District: Claremont, Montclair, Pomona, Upland, San Dimas, Charter Oaks, Covina, Glendora, La Verne, Walnut, Arcadia, El Monte, Irwindale, Monrovia, Monterey Park, Rosemead, San Gabriel, and Temple City.